



## AWTTA – Meeting Minutes

Date: 16 February 2026

**Location of Meeting:** AWTTA Clubrooms

**Start of Meeting:** 7.00pm

**Status:** Draft

**Present:** Terry Caldwell (President), Ian Radley (Vice-President), Janet Freer (Treasurer and Acting Secretary), Emily Bollingmoore, Chris Grealy, Marie Richardson

**Apologies:** Michelle Bowd, Ashley Harding

**Absent:** Nil

### Agenda Item 1: Approval of Minutes from Meeting held on 12/01/2026.

**Mover:** Ian Radley **Seconder:** Emily Bollingmoore *Accepted*

### Agenda Item 2: Matters Arising from Previous Meeting

Nil, only Action and Grant Items to be considered.

### Agenda Item 3: Action and Grant Items

#### a. Action items

- **25/25 North East Challenge** – A meeting between interested Clubs is still to be held to progress this.
- **34/25 Change electricity provider** – Ian Radley reported that he is still investigating options.
- **39/25 Return of keys** – completed.
- **01/26 Honour Boards updated** – Janet Freer to contact Border Signs to arrange this.
- **02/26 Responsibility for roles within the Club** – updated list circulated prior to the meeting. Copy of final list to be placed on Club noticeboard.
- **03/26 Verification of WWCC** – completed.
- **04/26 Review of insurance cover/provider** – Ian Radley reported that he sought quotes from various suppliers and recommended that we continue with our current insurer, Elders. Noted that the value of contents was amended and a revised invoice has been received.
- **05/26 By-laws updated to reflect membership changes** – available on website. Completed
- **07/26 Fun and Fan poster** – Janet Freer to progress this once the relevant link has been confirmed by TTA.
- **08/26 AGM and Christmas Lunch arrangements (inc Music)** – Emily Bollingmoore reported on options that she had pursued. Ian Radley raised the possibility of getting a quote from the Commercial Club for a general function rather than a Christmas themed function. Discussion was then held about timing – November 7 or October 31? Lunch rather than Dinner? A lunch combined with the AGM at the Commercial Club was considered preferable, with the possibility of a changed format to encourage more participants. Terry Caldwell thanked Emily Bollingmoore for pursuing alternative options and suggested that it may be possible to arrange a social function held at the Club for juniors/families at another time.
- **09/26 Keenagers InterClub event on March 20-21** – Terry Caldwell reported that 50 visitors have entered to date. Local members are now being encouraged to enter.
- **10/26 Secretary role vacancy** – Janet Freer to have discussion with the member suggested by Emily Bollingmoore.



- **12/26 2026 season dates** – Club calendar is still to be updated. Ian Radley to follow up with Ash Harding.
- **13/26 MPIO role** – Stuart Davidson confirmed his availability to continue in this role.
- **14/26 School bookings for Term 1** – Terry Caldwell reported that Albury High School and James Fallon High School have booked for Wednesdays and Thursdays. Murray High School had expressed interest as well, but they advised they would not proceed with a booking for Term 1.
- **15/26 Training sessions** – have not yet commenced. To be followed up with Ash Harding to determine preferred format.

**b. Grant items**

- **03/25 Office of Responsible Gambling Infrastructure Grants** installation of Solar battery and replacement air conditioners. Pending outcome of application.
- **05/25 AlburyCity Community Infrastructure Fund** – Architect expenses for Club redevelopment project. Pending outcome of application.
- **01/26 AlburyCity Event Partnership Program** – 2026 Tournaments support. Terry Caldwell submitted application for \$1500 on 12/02/2026. Pending advice of outcome.

**Agenda Item 4: Correspondence – Email/Mail**

Refer Appendix A.

**Mover:** Ian Radley **Seconded:** Marie Richardson

*Accepted*

**Agenda Item 5: Treasurer's Report**

Report for the period ending 31 January 2026 was circulated to Committee members prior to the meeting.

It was noted that the term deposit was reinvested for a term of 7 months. Player registration fees are now being paid online directly to TTV. The Club continues to remain in a strong financial position.

**Mover:** Chris Greal **Seconded:** Emily Bollingmoore

*Accepted*

**Agenda Item 6: General Business**

- Progress with online registrations  
Terry Caldwell reported that we currently have 208 members registered. The online process seems to be going smoothly. Outstanding registrations for current pennant players are to be followed up this week.
- Youth Week  
Terry Caldwell reported that we have been invited to participate in an active display for Youth Week being conducted by AlburyCity on Saturday 18 April. Suggested that this could be an opportunity to promote our Club. Terry Caldwell to seek further information.
- Pennant Update  
Summer season has commenced with 37 teams across the four Divisions, with a total of 104 players.
- Social Night  
Ian Radley proposed that a Social Night be held on Friday 6 March. Further information to be made available.
- Other Matters

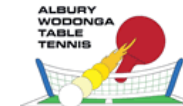


- Pennant trophies – towels currently being used are now out of stock. Ian Radley suggested that cooler bags with our logo be purchased as a replacement. Agreed that Ian Radley would arrange purchase of these (minimum order of 100).

**Date of Next Meeting:** Monday 23 March 2026

**End of Meeting:** 7.50pm

----- END OF MINUTES -----



## APPENDIX A: Correspondence

Date received	Received from
13/01/2026	Ebony McQuinn, Membership Coordinator, Vicsport
14/01/2026	Stuart Davidson
15/01/2026	Ashley Harding
15/01/2026	SAPIO Credit & Billing
16/01/2026	Claire Montgomery, Membership, TTA
16/01/2026	TTV Marketing & Events Manager
17/01/2026	Secretary, NSW Country Table Tennis
17/01/2026	Service Victoria
17/01/2026	Office of the Children's Guardian, NSW
20/01/2026	Melissa Nagle, Events Officer, AlburyCity
22/01/2026	Office of Sport, NSW
30/01/2026	Delited Cleaning Services
30/01/2026	Hayley Shearer, AlburyCity
2/02/2026	JJ's Waste & Recycling
3/02/2026	Rafferty's Catering
5/02/2026	NSW Office of the Children's Guardian
6/02/2026	SpinTel Customer Service
7/02/2026	Secretary, NSW Country Table Tennis
7/02/2026	Black Barrel Barbeque
9/02/2026	NSW Government
9/02/2026	Sharee Lawford, Elders Insurance
9/02/2026	Riverina Cleaning Supplies
10/02/2025	Tim Bridgeman, Albury High School
11/02/2026	Gen Dohrmann, CEO, TTV
12/02/2026	Table Tennis Victoria

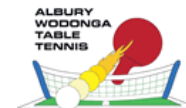
Date sent	Sent to
14/01/2026	Stuart Davidson
15/01/2026	Table Tennis Victoria
17/01/2026	Service Victoria
17/01/2026	Office of the Children's Guardian, NSW
31/01/2026	Hayley Shearer, AlburyCity
1/02/2026	Rafferty's Catering & Black Barrell Barbeque
4/02/2026	Membership, TTA

### Details

Response to query about MPIO accreditation expiry  
 Available to continue in MPIO role  
 Invoice for Umpire reaccreditation fee  
 Invoice for alarm monitoring 15/01/2025 to 14/02/2026  
 User Guide for upgrade/downgrade of members in RevSport  
 Marty Supreme Affiliates Update  
 Bulletin with information on Country events and AGM  
 Verifications of WWCC statuses  
 WWCC Verification check results  
 Final information - AlburyCity NSW Seniors Festival, March 2-15  
 Reminder - Game on for Change grant program closing soon  
 Invoice for January cleaning  
 AlburyCity Youth Expo EOI expressions  
 Invoice for January - 2 collections x 2 bins & 1 bin  
 Menu in response to query about Christmas event  
 Child-safe updates for sport and recreation organisations  
 SpinTel Monthly Bill - NBN services for February  
 2026 Country Championships prospectus and flyer  
 Response to query about Christmas event  
 NSW Seniors Festival submission confirmation  
 Business Insurance Renewal Invitation  
 Quote for toilet paper and hand towel  
 AHS Wednesday Sport Program - booking request for Term 1  
 TTV CEO Update - 11 February  
 "Take it to the Table" TTV's February Newsletter

### Details

Availability to continue in MPIO role  
 Request to update Stuart Davidson's MPIO information in RevSport  
 Request to check WWCC statuses  
 WWCC Verification checks  
 EOI form for AlburyCity Youth Expo  
 Price enquiry for Christmas event  
 Completed 2025 Participation Census



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Date sent	Sent to	Details
9/02/2026	NSW Government	NSW Seniors Festival submission
10/02/2026	Tim Bridgeman, Albury High School	Confirmation of Wednesday bookings for Term 1
12/02/2026	AlburyCity	Event partnership request for 2026 Tournaments support
16/02/2026	All current sponsors	Sponsor Newsletter