



## AWTTA – Meeting Minutes

Date: 12 January 2026

**Location of Meeting:** AWTTA Clubrooms

**Start of Meeting:** 7.00pm

**Status:** Draft

**Present:** Terry Caldwell (President), Ian Radley (Vice-President), Janet Freer (Treasurer), Emily Bollingmoore, Michelle Bowd, Chris Greal, Ashley Harding, Marie Richardson

**Apologies:** Nil

**Absent:** Nil

### Agenda Item 1: Approval of Minutes from Meeting held on 10/11/2025.

**Mover:** Chris Greal **Second:** Michelle Bowd

*Accepted*

### Agenda Item 2: Matters Arising from Previous Meeting

Nil, only Action and Grant Items to be considered.

### Agenda Item 3: Action and Grant Items

#### a. Action items

- **25/25 North East Challenge** – on hold pending outcome of proposal to recommence the North East Region Competition. Ash Harding reported that Rod Armstrong from Yarrawonga is still to make contact to progress this.
- **34/25 Change electricity provider** – Ian Radley reported that he is checking options available with our current provider, Energy Locals, before making any changes.
- **36/25 Identification of potential Club Legend nominees** – Ian Radley reported that the sub-committee will meet to progress this.
- **39/25 Return of keys** – Ian Radley to follow this up.

#### Annual Action Items

- Honour Boards updated – on hold until next meeting pending progress on filling the Secretary role.
- Report submitted to Fair Trade NSW after AGM – completed by Janet Freer.
- Pest control – Terry Caldwell will continue to monitor this.
- Review list of roles within the Club and update responsible people – in progress.
- Verification of WWCC – Janet Freer to finalise this before the end of January.
- Review of insurance cover/provider – due for renewal in March. Ian Radley volunteered to seek quotes.

#### b. Grant items

- **03/25 Office of Responsible Gambling Infrastructure Grants** installation of Solar battery and replacement air conditioners. Application for \$50,000 submitted by Terry on 15/12/2025.
- **05/25 AlburyCity Community Infrastructure Fund** – Architect expenses for Club redevelopment project. Application for \$50,000 submitted by Terry on 28/11/2025.

### Agenda Item 4: Correspondence – Email/Mail

Refer Appendix A.

**Mover:** Marie Richardson **Second:** Ashley Harding

*Accepted*



## Agenda Item 5: Treasurer's Report

Report for the period ending 31 December 2025 was circulated to Committee members prior to the meeting.

Discussion was held about options for renewing the term deposit due to mature.

**Motion:** *That the Term Deposit maturing on 18 January 2026, together with an additional \$30,000 from the Operating Account, be reinvested for the best available term and interest rate.*

**Mover:** Chris Grealy **Seconders:** Michelle Bowd *Accepted*

It was noted that the Veterans Tournament held in November 2025 made a profit of \$3,000. 94 players registered for this tournament.

**Mover:** Emily Bollingmoore **Seconders:** Ashley Harding *Accepted*

## Agenda Item 6: General Business

### o Proposed Meeting dates

The following Meeting dates were confirmed. All Meetings will be held at the Clubroom commencing at 7.00pm.

Monday 16 February

Monday 27 July

Monday 23 March

Monday 31 August

Monday 4 May

Monday 12 October

Monday 15 June

Monday 23 November

### o Member registration renewals

Terry Caldwell reported that 80 members have already renewed their membership. The expectation is that all members will complete their registrations online.

### o Registration cost to Club

Ian Radley raised his concerns about the cost of memberships paid by the Club (Life Members, Committee and Coordinators) especially now that TTA/TTV have introduced a new membership model with expanded categories.

**Motion:** *That the Club will pay membership to the maximum level applicable for an adult member playing in regular organised competitions at Club level (Club Comp). Individual members are responsible for upgrading to higher levels if they wish to be eligible to play in State or National Tournaments*

**Mover:** Emily Bollingmoore **Seconders:** Ashley Harding *Accepted*

Secretary to amend the relevant sections of the by-laws to reflect these changes.

### o Registration check

Ian Radley raised his concerns about the recording and follow up of registrations now that they are paid online. Coordinators will need to be active in checking this throughout the year to ensure that all players are registered in a timely manner. The Pennant Coordinator is responsible for overseeing the registrations for pennant players and liaising with the Division Coordinators as required.

### o Fun and Fan: possible registrations

Terry Caldwell sought feedback about the current TTA promotion to encourage registrations in this category. Decided that the Club will make this information available for casual users to sign up if they are interested. Information will also be provided to School group leaders to encourage students to sign up to this category if interested. Janet Freer to prepare a poster with QR code for this purpose.



- Marty Supreme movie  
Terry Caldwell reported that a group booking (34) has been made for Thursday 22 January at 6.45pm for members to view this movie at the Regent Cinema. It was noted that TTV are actively promoting this movie in an attempt to raise awareness about table tennis and encourage members of the public to contact their local Club.
- Date of AGM and Christmas Lunch  
Terry Caldwell proposed that the AGM and Christmas Lunch be held on Saturday 5 December 2026. It was agreed that presentations to the Club Championship winners should be made at the end of the relevant season (prior to finals) instead of waiting until the AGM.  
  
Discussion was then held about the format for this activity and alternative options were suggested. Emily Bollingmoore volunteered to seek further information from alternative providers for discussion at the next meeting. Arrangements will be confirmed after the next meeting.
- TTNSW affiliation/membership renewal  
Terry Caldwell to finalise the affiliation and membership renewals with Table Tennis New South Wales on behalf of the Club.
- Keenagers InterClub event: March 20-21  
Terry Caldwell reported that preparations have commenced for this event.
- National Veterans: October 17-24  
Terry Caldwell provided preliminary details about this event and assistance which may be sought from the Club. Noted that there may also be an opportunity for the Club to purchase tables and other equipment after the event.
- Secretary role vacancy  
Terry Caldwell encouraged Committee members to consider any members who may be interested in undertaking the role of Secretary. Suggested that if someone was interested in taking the Minutes for Committee meetings as a first step, then Janet Freer could continue to be responsible for the other Secretary related tasks while mentoring the new person.
- Canteen stock and prices  
Ian Radley suggested that the Canteen prices should be reviewed for this year. Discussion was held about cost of purchasing stock and the price list was updated accordingly. Ian Radley to update Square system accordingly.
- Items from Steve Dainton  
Ian Radley advised that Steve Dainton (former member and current CEO of World Table Tennis) visited the Club recently and donated some clothing and accessories from ITTF and recent World Championships. Decided that these will be used for Social Night prizes during the year.
- 2026 season dates  
Ash Harding to provide updated version of the 2026 season dates for the website and add details to the Club calendar.
- Border Mail "Join the Club" promotion  
Janet Freer advised that an email had been received inviting the Club to place an advertisement in the upcoming supplement. It was decided by the Committee that we would not proceed on this occasion. It was suggested that our involvement in the Victorian and NSW Seniors Celebrations activities provided more effective promotion at no cost to the Club.



○ Other Matters

- MPIO role – Stuart Davidson has advised that his current term is due to expire. The Committee endorsed Stuart continuing in this role if available.
- School bookings – Albury High School, James Fallon and Murray High School to be contacted about continuing their regular bookings for this year.
- Promotion on Facebook – Ian Radley advised that he has posted information and has received some positive feedback to date.
- Umpire accreditation – Ash Harding advised that he has renewed his accreditation. Club to reimburse this expense.
- Training – Ash Harding and Michelle Bowd expressed interest in having training sessions at the Club. Details to be made available to members once arrangements have been finalised.

**Date of Next Meeting:** Monday 16 February 2026

**End of Meeting:** 8.30pm

----- END OF MINUTES -----



## APPENDIX A: Correspondence

| Date received | Received from   |
|---------------|---|
| 10/11/2025    | John Lambshead  |
| 11/11/2025    | David Turnbull, Watters Electrical Pty Ltd                |
| 12/11/2025    | Gen Dohrmann, CEO TTV                                     |
| 12/11/2025    | Bradley Manwaring   |
| 12/11/2025    | Tahlia Snow, Wodonga TAFE student                         |
| 13/11/2025    | NSW Office of Sport                                       |
| 17/11/2025    | Claire Montgomery, TTA                                    |
| 17/11/2025    | SAPIO Credit & Billing                                    |
| 19/11/2025    | Membership, Table Tennis Australia                        |
| 24/11/2025    | Delited Cleaning Services                                 |
| 25/11/2025    | Gen Dohrmann, CEO TTV                                     |
| 25/11/2025    | Dracarys Sport  |
| 25/11/2025    | Table Tennis Victoria                                     |
| 26/11/2025    | Table Tennis Australia                                    |
| 26/11/2025    | Gen Dohrmann, CEO TTV                                     |
| 28/11/2025    | Andrew Kaye, AKPS   |
| 28/11/2025    | Smarty Grants   |
| 30/11/2025    | Claire Montgomery, TTA                                    |
| 1/12/2025     | Table Tennis Victoria                                     |
| 1/12/2025     | Table Tennis Victoria                                     |
| 2/12/2025     | NSW Office of the Children's Guardian                     |
| 2/12/2025     | Claire Montgomery, TTA                                    |
| 2/12/2025     | JJ's Waste & Recycling                                    |
| 3/12/2025     | Grant Professionals                                       |
| 4/12/2025     | Gen Dohrmann, CEO TTV                                     |
| 5/12/2025     | SpinTel Customer Service                                  |
| 9/12/2025     | NSW Fair Trading  |
| 10/12/2025    | OneMusic Licensing  |
| 11/12/2025    | Table Tennis Australia                                    |
| 15/12/2025    | Catherine Trinnick, Building Projects Officer, AlburyCity |
| 15/12/2025    | Office of Responsible Gambling Grants Portal              |
| 15/12/2025    | SAPIO Credit & Billing                                    |
| 16/12/2025    | Gen Dohrmann, CEO TTV                                     |
| 16/12/2025    | Commercial Club (Albury) Ltd                              |

## Details

Signed Audit Report for 30 June 2025  
 Updated solar battery quote  
 CEO Update: Table Tennis Victoria launches Strategic Plan 2026-2027  
 Screening of table tennis movie at Regent Cinema Albury on 22/01/2026  
 invite to the Wodonga Walk Against Violence Event  
 Local Sport Defibrillator Grant Program - closing in under 3 weeks  
 Call of Applications - World Table Tennis Day 2026 Promoters  
 Invoice for alarm monitoring 15/11/2025 to 14/12/2025  
 Move to absorbing transaction fees in RevSport  
 Invoice for November cleaning  
 TTV 2026 Staffing Update  
 Invoice for Veterans Tournament management and accommodation  
 Invoice for Veterans Tournament player admin fees  
 National Membership Model changes starting 1 January 2026  
 2026 Table Tennis Membership & Affiliation fees  
 Fee proposal from Rob Pickett Design for grant application  
 Confirmation of online submission for AlburyCity's funding application  
 Veterans Tournament prize money payout spreadsheet  
 Invoice for memberships paid in November  
 Invoice for 2026 Club TTV Affiliation fee  
 Latest news - NSW Office of the Children's Guardian  
 2026 RevSport Membership Rollover preparation details  
 Invoice for November - 2 collections x 2 bins & 1 bin  
 Opening Soon: ClubGrants Sport & Recreation Infrastructure Grants  
 TTV CEO Update - 3 December  
 SpinTel Monthly Bill - NBN services for December  
 Confirmation of receipt of Annual Summary of Financial Affairs form  
 Information about licenses for using music publicly  
 December Update  
 Letter of support from AlburyCity for grant application  
 Confirmation of receipt of grant application  
 Invoice for alarm monitoring 15/12/2025 to 14/01/2026  
 TTV CEO Update - Tuesday 16 December 2025  
 Invoice for Christmas Lunch



| <b>Date received</b> | <b>Received from</b>                                      | <b>Details</b>   |
|----------------------|---|--|
| 17/12/2025           | Table Tennis Victoria                                     | "Take it to the Table" TTV's December Newsletter                           |
| 19/12/2025           | Table Tennis Australia                                    | Help us Grow the Game - Fun & Fan Sign-ups now open                        |
| 19/12/2025           | Membership, Table Tennis Australia                        | Final Update: 2026 Rollover, Fees and Mandatory Child Safeguarding clauses |
| 21/12/2025           | Heming Hu   | Private Club Allocation - Heming Hu Cup on 31 January 2026                 |
| 24/12/2025           | Kerry May, Property Officer, AlburyCity                   | Information relating to new Fire Safety Regulations in 2026                |
| 2/01/2026            | Delited Cleaning Services                                 | Invoice for December cleaning  |
| 2/01/2026            | JJ's Waste & Recycling                                    | Invoice for December - 2 collections x 2 bins & 1 bin                      |
| 2/01/2026            | Claire Montgomery, TTA                                    | 2026 Payment classes completed in RevSport                                 |
| 2/01/2026            | Membership, Table Tennis Australia                        | 2026 National Rollover Update  |
| 3/01/2026            | Table Tennis Australia                                    | Why Fun & Fan Sign-Ups are so important for your Club                      |
| 5/01/2026            | Gen Dohrmann, CEO TTV                                     | 2026 Certificates of Currency - Public Liability and Player Accident       |
| 5/01/2026            | Leonie Good, Australian Community Media (Border Mail)     | Invitation to advertise in upcoming "Join the Club" feature                |
| 6/01/2026            | SpinTel Customer Service                                  | SpinTel Monthly Bill - NBN services for January                            |
| 8/01/2026            | Stuart Davidson   | MPIO role accreditation query  |
| 09/01/2026           | Membership, Table Tennis Australia                        | 2025 TTA Participation Census – due 18 February                            |
| <b>Date sent</b>     | <b>Sent to</b>  | <b>Details</b>   |
| 11/11/2025           | Jacqueline Kelly, Commercial Club                         | Final event order for Christmas Lunch                                      |
| 11/11/2025           | All current members                                       | Notice of Annual General Meeting   |
| 19/11/2025           | All current sponsors                                      | Invitation to visit Club during Veterans Tournament                        |
| 2/12/2025            | AlburyCity  | Acquittal Report for Event Partnership Program funding for 2025            |
| 9/12/2025            | Catherine Trinnick, Building Projects Officer, AlburyCity | Request for permission letter for inclusion in grant application           |
| 9/12/2025            | NSW Fair Trading  | Annual Summary of Financial Affairs - Tier 2 organisation                  |
| 11/12/2025           | Claire Montgomery, TTA                                    | Confirmation of AWTTA membership fees for 2026                             |
| 11/12/2025           | All Club volunteers                                       | Thank you from AWTTA Committee   |
| 15/12/2025           | Office of Responsible Gambling Grants Portal              | Grant application for solar battery and air conditioners                   |
| 17/12/2025           | All current sponsors                                      | Sponsor Newsletter   |
| 31/12/2025           | Heming Hu   | Details of AWTTA members interested in playing in the Heming Hu Cup        |
| 5/01/2026            | Kerry May, Property Officer, AlburyCity                   | AWTTA 2026 Insurance certificates of currency                              |
| 5/01/2026            | Sharon Bockman & Mark Athanitis, Albury High School       | AWTTA 2026 Insurance certificates of currency                              |
| 5/01/2026            | Alex Skipworth, James Fallon High School                  | AWTTA 2026 Insurance certificates of currency                              |