



AWTTA – Meeting Minutes

Date: 10 November 2025

Location of Meeting: AWTTA Clubrooms

Start of Meeting: 7.00pm

Status: Draft

Present: Terry Caldwell (President), Ian Radley (Vice-President), Janet Freer (Secretary), Emily Bollingmoore, Michelle Bowd, Chris Grealy, Ashley Harding, Marie Richardson

Apologies: Nil

Absent: Nil

Agenda Item 1: Approval of Minutes from Meeting held on 29/09/2025.

Mover: Ian Radley **Seconded:** Michelle Bowd *Accepted*

Agenda Item 2: Matters Arising from Previous Meeting

Nil, only Action and Grant Items to be considered.

Agenda Item 3: Action and Grant Items

a. Action items

- **25/25 North East Challenge** – on hold pending outcome of proposal to recommence the North East Region Competition. Ash Harding advised that a Teams meeting with interested Clubs will be held in December to progress this.
- **Annual 24 – Evaporative coolers serviced** – Terry Caldwell reported that Cameron Burt completed this work in October. Leaks were investigated and some repairs done – to be monitored.
- **27/25 Treasurer's role** – Terry Caldwell spoke to the arrangements that had been put in place since Justin Fowler resigned.
- **28/25 Social Night** – Ian Radley reported that a successful event was held last Friday with 35 members participating. Ian Radley was thanked for organising this event.
- **29/25 Solar batteries options** – Ian Radley spoke to the information that was circulated to Committee members prior to the meeting. Feedback from the Committee was that we should not proceed with the installation of solar batteries at this stage. It was also noted that the proposed future developments may influence the location of the batteries. Ian Radley then proposed that the Club change electricity provider to maximise potential savings.

MOTION: *That Ian Radley make arrangements for the Club to change over to Red Energy as their electricity provider.*

Mover: Ashley Harding **Seconded:** Michelle Bowd *Accepted*

- **30/25 Club Legend proposal** – Ian Radley circulated an updated proposal to Committee members prior to the meeting for their review. No further amendments suggested.

MOTION: *That the By-Laws be amended to include a Club Legend section.*

Mover: Ashley Harding **Seconded:** Michelle Bowd *Accepted*

Identification of potential nominees for Club Legend will be progressed by the sub-committee next year now that guidelines are in place.

Discussion was then held about whether the Life Membership by-laws should be amended to reflect the same voting requirements as those accepted for the new Club Legend by-laws. Decided that the Life Membership voting requirement would remain



unchanged (i.e. there must be a unanimous vote by all members of the Committee) but that an additional clause be added to address voting requirements should a member of the Committee be a nominee.

MOTION: *That the By-Laws for Life Members be amended to add the following clause:*

3.1.6 If a member of the Committee is the nominee the vote must be UNANIMOUS by the remaining Committee.

Mover: Chris Grealy **Seconders:** Marie Richardson *Accepted*

- **31/25 AWTTA Veterans Tournament** – November 29 & 30
Entries have now opened with 44 registrations received to date. Volunteers sought to assist on both days. Kerry Bell will coordinate the catering with various assistants. Table Tennis World will have equipment available for sale over the weekend. Clubrooms to be set up on Friday afternoon prior.
- **32/25 Preparations for AGM and Christmas Lunch** – Janet Freer reported that AGM notices and the nomination form will be sent to members tomorrow. Terry Caldwell will also include information in his regular email to members. Copies will also be made available on the Club noticeboards and website.

The Christmas Lunch menu was reviewed and the option for an alternate menu with two main courses and two desserts, with the addition of the Christmas table décor and table platters, was selected at a cost of \$55 per person. The Committee decided that members would pay \$20 and the Club contribution towards the cost for this year would be \$35.

- **33/25 Raffle** – tickets are now for sale. Prizes are \$250 HelloWorld voucher, \$120 Hamper and \$50 Bunnings voucher. Raffle will be drawn at the Christmas Lunch.

b. Grant items

- **01/25 AlburyCity (Event Partnership)** – endorsed \$1,000 sponsorship. Funding received 4/9/2025. Acquittal to be completed at end of this year.
- **AlburyCity Sport and Recreation Grants** – Terry Caldwell reported that he is liaising with Andrew Kaye of AKPS to seek quotes from architects, for the proposed Club developments, and will submit an application for this grant.
- **03/25 NSW Infrastructure Grants (Sport & Recreation)** – suggested that an application be submitted for solar batteries and air conditioners. Terry Caldwell and Ian Radley to source quotes to be included in the application. Closing date is 15 December 2025.
- **04/25 ClubGRANTS (Commercial Club Albury)** – application submitted by Terry Caldwell on 4/10/2025. Advised successful and \$4,000 paid directly into bank on 31/10/2025. Acquittal to be completed at end of 2026.

Agenda Item 4: Correspondence – Email/Mail

Refer Appendix A.

Mover: Ian Radley **Seconders:** Emily Bollingmoore *Accepted*

Agenda Item 5: Treasurer's Report

Report for the period ending 31 October 2025 was circulated to Committee members prior to the meeting.

Noted that a grant for \$4,000 was received from the Commercial Club Albury on 31 October. Income from playing and registration fees, grants and sponsorships were all down compared to the same time last year. Interest from term deposits continued to increase.



Expenses for cleaning and waste management, repairs and maintenance, internet as well as light, power and heating, had all increased compared to the same time last year.

Janet Freer reported that the financial information for the period ending 30 June 2025 is currently being reviewed by the Auditor.

Overall the Club remains in a sound financial position as at 31 October 2025.

Mover: Ashley Harding **Seconded:** Michelle Bowd *Accepted*

Agenda Item 6: General Business

- Life Membership nomination
Announcement will be made at the upcoming AGM.
- 2026 Playing and EFTPOS fees
Ian Radley raised the cost to the Club of Square fees. It was agreed that as from 1 January 2026 a surcharge payable by members will be introduced to cover EFTPOS fees.

2026 session fees will remain the same as this year: Competition: \$10 Adult and \$5 Concession; Keenagers \$5; Sunday social/practice \$5 for individual and \$12.50 for family; Schools and Groups \$6 per person (minimum of \$85 total per session for schools continuing bookings from past years or a minimum of \$100 total per session for new school or group bookings).
- Equipment order
Ian Radley reported that he will place an order for additional balls and plastic bats for the Club, as well as bats to be available for purchase via the Office, with Table Tennis World for delivery at the upcoming tournament.
- Player registrations
Ian Radley emphasised the need for Coordinators to ensure that player registrations are followed up each season; with all registrations due by the third week of play. Pennant Coordinator to monitor to ensure timely addition in RevSport.
- Review of keys
Ian Radley raised the need to seek return of keys from members no longer responsible for opening/closing sessions. Ash Harding and Ian Radley to follow up relevant members so that keys are returned to the Secretary and deposits are refunded to members.
- Security
Terry Caldwell requested that session Coordinators check the South door at the end of each session to ensure it is locked. Members opening this door should advise the Coordinator to ensure security of the premises is maintained.
- Club reimbursements for accreditations/reaccreditations
Terry Caldwell sought clarification about reimbursement for members who undertake accreditations/reaccreditations which are of benefit to the Club. Confirmed that the Club would reimburse members who complete first aid courses, and accreditation/reaccreditation for coaching (eg TOPS), umpiring and other relevant training. Suggested that if a member intends to undertake a course or training they should advise the Committee prior to commencement.
- Foodshare update
Terry Caldwell spoke to the current arrangements that have been made by Kerry Bell with Foodshare. Currently food is made available for members during the Friday Keenager sessions. Donations received are directed back to Foodshare.



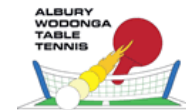
- Wodonga Seniors Celebrations
The Club opened the Keenager sessions to interested members of the community as part of the Victorian Senior Celebrations held in October this year. Terry Caldwell reported that five people attended during the festival period, with four of them joining up as new members.
- Access via Smallbore Rifle Club
Terry Caldwell commented that he had noticed caravans parking in the area at the back of the Club during a recent Smallbore Rifle Club activity. After some discussion it was decided that this is not something that we would offer for table tennis events.
- Review of incident report procedure on TTV database
Coordinators are reminded to ensure they are familiar with the procedure for submitting incident reports online. Pennant Coordinator to review with all Division Coordinators at the beginning of each year.
- Active Kids Vouchers
Terry Caldwell raised the need for Coordinators to ensure they are recording expenditure on the Google sheet for members claiming the Active Kids Vouchers. Terry Caldwell will be the contact person for members seeking these vouchers.
- 2026 season dates
Ash Harding to finalise the season dates for next year so that they can be entered on the Google calendar.
- Recognition of Volunteers
Janet Freer asked members to check the record of volunteers for this year and advise any amendments to be made. Acknowledgement of the contribution made by volunteers will be finalised before the end of the year.
- Other Matters
 - Club Championships – Ash Harding advised the results for this year:
Division 1 winner - Levi Geering, runner-up Andrew Lindner
Division 2 winner - Angas Avery, runner-up Craig Salzke
Division 3 winner - Jung Ui Hyun, runner-up Finnegan Clift
Division 4 Winner - Finn Border, runner-up Arsh Mandaviya

Thanks were extended to Cody Luton for running the Club Championships for all Divisions and entering the results.
 - Coaching - Ash Harding queried the arrangements that were in place for the Keenager sessions held previously. Terry Caldwell to include details, including cost, in future emails sent to all members.
 - Replacement blower – Terry Caldwell to get quotes for a replacement blower for consideration at the next meeting.

Date of Next Meeting: to be decided after AGM

End of Meeting: 8.50pm

----- END OF MINUTES -----



APPENDIX A: Correspondence

Date received	Received from	Details
29/09/2025	Tanya Aggarwal, TTA	Ping.Pong.Play. - Coach's Update
29/09/2025	Delited Cleaning Services	Invoice for September cleaning
30/09/2025	Claire Montgomery, TTA	Reminder: Coaches require accreditation for Club coaching activities
30/09/2025	Recreation Officer, AlburyCity	Response to query about options for an application for solar batteries
1/10/2025	Table Tennis World	Invoice for training balls
1/10/2025	Accounts Table Tennis Victoria	Invoice for memberships paid during September
1/10/2025	Table Tennis Victoria	2025 State Pathways Sessions - Opportunities to train at Kilsyth
1/10/2025	State Tournaments Committee TTV	2026 TTV STC Calendar
1/10/2025	JJ's Waste & Recycling	Invoice for September - 2 collections x 1 bin & 2 bins
1/10/2025	Gen Dohrmann, TTV CEO	TTV CEO Update - Wednesday 1 October
2/10/2025	Aaron Tuckfield, TTA	Share your Table Tennis experience - ASC participation survey link
3/10/2025	Haylee Dixon, Events Officer, City of Wodonga	Seniors Celebrations final details
3/10/2025	Melissa Nagle, Events Officer, AlburyCity	NSW Seniors Festival - expressions of interest are now open
6/10/2025	Noah Newnham, TTV Participation & Marketing Officer	2025 TTV Annual Awards Nominations now open
7/10/2025	SpinTel Customer Service	SpinTel Monthly Bill - NBN services for October
9/10/2025	Table Tennis Victoria	"Take it to the Table" TTV's October Newsletter
10/10/2025	Terry Caldwell	Copy of TTA Accreditation Certificate for Level 1 Community Umpire
12/10/2025	Solar Integrity	Quote for Solar Battery Storage
13/10/2025	Cameron Burt	Invoice for air conditioning service and photos of rood leaks fixed
13/10/2025	SpinTel Customer Service	Request to review emergency services information
15/10/2025	SAPIO Credit & Billing	Invoice for alarm monitoring 15/10/2025 to 14/11/2025
16/10/2025	Catherine Trinnick, AlburyCity	Clubhouse Redevelopment - upcoming grant opportunity
16/10/2025	Table Tennis Australia	The Rally - October Edition
20/10/2025	Haylee Dixon, Events Officer, City of Wodonga	Thank you for being a part of Seniors Celebrations 2025
22/10/2025	David Armstrong, AlburyCity	Request for further information to support application for storage battery
22/10/2025	Jennifer Farrington, SSV Ovens & Mitta Coordinator	Request for bookings on 15 and 17 September 2026
24/10/2025	Jacqueline Kelly, Commercial Club	Copy of Christmas Lunch menu options for 2025
27/10/2025	Delited Cleaning Services	Invoice for October cleaning
29/10/2025	Table Tennis Victoria	2026 TTV Tournament Calendar released
29/10/2025	Gen Dohrmann, TTV CEO	TTV CEO Update - Wednesday 29 October
30/10/2025	NSW Office of the Children's Guardian	Latest news - NSW Office of the Children's Guardian
31/10/2025	ClubGRANTS	Congratulations on successful ClubGRANTS application
3/11/2025	JJ's Waste & Recycling	Invoice for October - 2 collections x 1 bin
5/11/2025	Oscar Yam, Table Tennis Victoria	Response to query about 2026 membership fees


Date received Received from

5/11/2025 Oscar Yam, Table Tennis Victoria
 5/11/2025 Accounts Table Tennis Victoria
 5/11/2025 Gen Dohrmann, TTV CEO
 6/11/2025 Table Tennis Victoria
 6/11/2025 SpinTel Customer Service
 6/11/2025 Jacqueline Kelly, Commercial Club
 7/11/2025 Albury Engraving plus Paul's Medals

Date sent Sent to

30/09/2025 Aaron Bykerk, AlburyCity (cc Events Team)
 30/09/2025 Rod Armstrong, Yarrawonga TTA
 4/10/2025 ClubGRANTS (online)
 7/10/2025 Events Officer, AlburyCity (online via website)
 9/10/2025 Recreation Officer, AlburyCity
 20/10/2025 Haylee Dixon, Events Officer, City of Wodonga
 22/10/2025 David Armstrong, AlburyCity
 22/10/2025 Jennifer Farrington, SSV Ovens & Mitta Coordinator
 24/10/2025 Jacqueline Kelly, Commercial Club
 4/11/2025 Oscar Yam, Table Tennis Victoria
 4/11/2025 Oscar Yam, Table Tennis Victoria
 6/11/2025 Jeffry Duck, Commercial Club (Albury) Ltd
 6/11/2025 John Lambshead
 6/11/2025 Andrew Kaye, AKPS

Details

Response to PIN payments merchant fee query
 Invoice for memberships paid during October
 TTV Chief Operations Officer Appointment
 "Take it to the Table" TTV's November Newsletter
 SpinTel Monthly Bill - NBN services for November
 Final event order for Christmas Lunch
 Invoice for Club Championships trophies in all four Divisions

Details

Table Tennis: 2026 National Veterans Championship
 Survey completed re: North East Region Table Tennis Competition
 Application for Commercial Club 2026 grant round
 Expression of interest for 2026 NSW Seniors Festival
 Following up email about grant options for storage battery
 Feedback on Seniors Celebrations 2025
 Following up email about grant options for storage battery
 Confirmation of booking for 15 and 17 September 2026
 Request for Christmas Lunch menu options
 Querying when 2026 membership fees will be available
 PIN payments merchant fee query
 Letter of thanks to Board for ClubGRANTS funding received
 Information in preparation for audit
 Architects to quote for AWTTA Clubhouse project