



## AWTTA – Meeting Minutes

Date: 09 May 2025

**Location of Meeting:** AWTTA Clubhouse

**Start of Meeting:** 6.15pm

**Status:** **Approved**

**Present:** Terry Caldwell (President), Ian Radley (Vice-President), Justin Fowler (Treasurer), Janet Freer (Secretary), Emily Bollingmoore, Michelle Bowd, Chris Grealy, Ashley Harding,

**Apologies:** Marie Richardson

**Absent:** Nil

### Agenda Item 1: Approval of Minutes from Meeting held on 28/03/2025.

**Mover:** Michelle Bowd **Second:** Ashley Harding *Accepted*

### Agenda Item 2: Matters Arising from Previous Meeting

Nil, only Action and Grant Items to be considered.

### Agenda Item 3: Action and Grant Items

#### a. Action items

- **06/25 Honour Boards amendment** – completed
- **07/25 Induction requirements** – Justin Fowler still to complete the WWCC and Director Education online modules.
- **08/25 ABR details updated** – Janet Freer reported that another form needs to be completed and sent with a copy of AGM Minutes.
- **13/25 Bank account to replace petty cash** – Justin Fowler reported that he has had further discussions with Bendigo Bank about this. Given the bank fees and requirements for issuing cards, it was suggested that alternative options may be more suitable. Justin Fowler to pursue availability of Australia Post issued cards.
- **15/25 Scoreboards purchased** – completed
- **16/25 Review of Wednesday sessions** – Ian Radley reported that players in Divisions 3 and 4 have been approached about participating in basic coaching sessions.. The preferred option seems to be on Sundays, prior to the regular practice session. Ian Radley commented that he is still waiting on confirmation of members to assist with these sessions before finalising arrangements.
- **18/25 Purchase of steam cleaner and “Wet Floor” signs** – Michelle Bowd reported that these have been purchased.
- **19/25 First Aid supplies purchased** – completed
- **20/25 Defibrillator pads purchased** – Terry Caldwell reported that he has ordered these.

#### b. Grant items

- **05/24 AlburyCity (Community Infrastructure Fund 2025-26)** – advised not successful.
- **01/25 AlburyCity (Event Partnership)** – endorsed \$1,000 sponsorship. Funding is still to be received – Justin Fowler to follow up.

### Agenda Item 4: Correspondence – Email/Mail

Refer Appendix A.

**Mover:** Ian Radley **Second:** Emily Bollingmoore *Accepted*



## Agenda Item 5: Treasurer's Report

Justin Fowler presented a report for the period ending 30 April 2025. Noted that the Club remains in a sound financial position.

**MOTION:** *That the term deposit due to mature on 18 May be reinvested and that an additional \$20,000 be added to the new term deposit.*

**Mover:** Ian Radley **Seconded:** Michelle Bowd *Accepted*

Justin Fowler tabled the Keenagers Event profile he had prepared detailing revenue and expenses incurred for the recent event. It was proposed that a donation be made to Foodshare in recognition of the food provided to the Club for this event. Noted that a profit of approximately \$800 was made.

**MOTION:** *That a donation of \$1,000 be made to Foodshare from the proceeds of the Keenagers Event held in March..*

**Mover:** Terry Caldwell **Seconded:** Chris Grealy *Accepted*

Justin Fowler also advised that a disclosure form was required by Bendigo Bank to export Club data into Xero. It was agreed that this be approved and the form was signed for Justin to return to the Bendigo Bank.

**Mover:** Ian Radley **Seconded:** Ashley Harding *Accepted*

## Agenda Item 6: General Business

- Review of Keenagers Event and plans for 2026  
Committee members agreed that this was a social event which provided good promotion of the Club, therefore the expectation is that this event should at least cover expenses with a small profit considered a good outcome. Terry Caldwell reported that he did not intend to arrange for music/entertainment to be provided for the next Keenagers Event. Noted that the trivia competition held in previous years seemed to be popular with participants and this may be reintroduced. Discussion was then held about the cost of providing catering, especially if current staffing and Foodshare arrangements were no longer available. Arrangements, including entry fees, for the 2026 event are to be reviewed at the end of this year prior to the entry forms being distributed.
- Bats and balls  
Emily Bollingmoore raised the need for several of the Club bats to be repaired. Chris Grealy volunteered to repair bat where possible. Ian Radley advised that the balls have been ordered and will be delivered next week.
- Preparations for Tournaments (May 17 and 18)  
Terry Caldwell referred to the checklist of tasks to be completed in preparation for the tournaments. Committee members volunteered to assist with tasks. Noted that one of our sponsors, Table Tennis World, will have stock available for purchase over the weekend. Directors of the tournaments will be Greg Bristowe and Claire Montgomery acting on behalf of our Club. Referee and official umpire/s to be arranged by TTV. Ian Radley and Ashley Harding volunteered to set up on the Friday afternoon prior to the tournaments.
- Update on School sessions  
Terry Caldwell reported that Bruce Cowan is the supervisor for James Fallon High School sessions held on Thursdays, noting that there were 41 students at recent sessions. Eamon O'Dowd will be the supervisor on Wednesdays for the current term and is available to assist as required for other sessions.



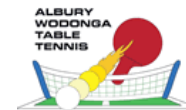
Indie School has sessions booked for Tuesday 27 and Thursday 29 May. Ian Radley and Terry Caldwell will supervise these groups. Volunteers to also be sought to assist with small groups on both days.

- Children's Christmas Party sponsor proposal  
Ian Radley spoke to the sponsorship proposal that he had received inviting AWTTA to be part of the event being planned in Wodonga in November 2025. Committee members decided that it was not appropriate to support this event as the packages offered were too costly for the level of promotion offered. Secretary to advise accordingly.
- General business items for TTV AGM  
Terry Caldwell will represent our Club at the TTV AGM in Melbourne tomorrow. Asked Committee members for any items of business they would like raised. Janet Freer advised that the History book has been ordered and hopefully will be available soon.
- Membership statistics  
Terry Caldwell reported that another member celebrated their 90<sup>th</sup> birthday earlier in the week. It was noted that there are currently 39 members aged 80+, 66 members aged in their 70's and 37 members aged in their 60's.
- Country Championships team entries  
Ash Harding reported that there are 16 players attending the Country Championships to be held in Traralgon in June. Noted that Michelle Bowd will be in a composite team with Yarrawonga.
- North East Challenge  
Ash Harding to liaise with John Wright (Yarrawonga) about arrangements for the next North East Challenge event. It was suggested that this event is due to be held in Albury this year.
- Other Matters
  - Ash Harding asked if it would be possible to change the timing of Committee meetings. Committee members agreed that future meetings will be held on a Monday commencing at 7.00pm. Janet Freer to review dates and advise accordingly.
  - Terry Caldwell advised that he will be away from June 6 to August 10.

**Date of Next Meeting:** Monday 23 June 2025 at 7.00pm.

**End of Meeting:** 7.30pm

----- END OF MINUTES -----



## APPENDIX A: Correspondence

Date received	Received from	Details
29/03/2025	Table Tennis Victoria	Confirmation of order for TTV History book
31/03/2025	Delited Cleaning Services	Invoice for March cleaning
1/04/2025	Accounts Table Tennis Victoria	Invoice for memberships paid during March
1/04/2025	St John Ambulance National Online Shop	Confirmation of order for first aid supplies
1/04/2025	JJ's Waste & Recycling	Invoice for March - 2 collections x 1 bin & 2 bins
2/04/2025	Eamon O'Dowd	NSW WWCC details
2/04/2025	AlburyCity	Debtor Account Statement
2/04/2025	Steven Bingley, Good Sports Program	Catch-up and invitation to Albury Good Sports Workshop
2/04/2025	Table Tennis Victoria	Updates to TTV State Tournament Photo and Filming Regulations
2/04/2025	Gen Dohrmann, TTV CEO	TTV CEO Update - 2 April
4/04/2025	SpinTel Customer Service	SpinTel Monthly Bill - NBN services for April
6/04/2025	Phil Males, NSW Country Table Tennis League	2025 NSW Country Invitational Championships
7/04/2025	Penny Murphy	Child Safe Sport - module 1 completed and NSW WWCC details
9/04/2025	Table Tennis Victoria	Final Notice of 2024 TTV AGM
10/04/2025	Amanda Cole, AW Children's Christmas Party	Children's Christmas Party sponsor proposal
14/04/2025	Accounts Table Tennis Victoria	Reminder: Invoice for memberships paid during March
15/04/2025	SAPIO Credit & Billing	Invoice for alarm monitoring 15/04/2025 to 14/05/2025
17/04/2025	Table Tennis Victoria	"Take it to the Table" TTV's April Newsletter
22/04/2025	SpinTel Customer Service	Planned NBN network outage - 13/05/2025
22/04/2025	ConneXtions	Expression of Interest - Commercial Kitchen in Wodonga
22/04/2025	Table Tennis Victoria	2025 Victorian Country Championships
22/04/2024	Gen Dohrmann, TTV CEO	TTV CEO Update - 22 April
23/04/2025	Table Tennis Victoria	Correction: Grading Meeting Date for Country Championships
28/04/2025	Wormald Australia Pty Ltd	April Statement
29/04/2025	Keaton Johnson, AlburyCity	AlburyCity Financial Assistance applications endorsed in 25/26 draft Budget
1/05/2025	Table Tennis Victoria	"Take it to the Table" TTV's Centenary Newsletter
1/05/2025	Table Tennis Victoria	Reminder: Entries now open - 2025 Country Championships
1/05/2025	Accounts Table Tennis Victoria	Invoice for memberships paid during April
1/05/2025	JJ's Waste & Recycling	Invoice for April - 3 collections x 1 bin
1/05/2025	Delited Cleaning Services	Invoice for April cleaning
2/05/2025	Brent de Vries, Indie School	Request for bookings on 27 and 29 May
2/05/2025	Table Tennis Australia	Unlock the power of Live Streaming for your Club/Association
5/05/2025	Keaton Johnson, AlburyCity	AlburyCity Draft Budget - Have your Say page now live



<b>Date received</b>	<b>Received from</b>	<b>Details</b>
5/05/2025	SpinTel Customer Service	SpinTel Monthly Bill - NBN services for May
7/05/2025	Table Tennis Victoria	"Take it to the Table" TTV's May Newsletter
<b>Date sent</b>	<b>Sent to</b>	<b>Details</b>
29/03/2024	Joe Moran, Optimum Clinic	Sponsorship proposal and offer for members declined by Committee
6/04/2025	Oscar Yam, Table Tennis Victoria	NSW WWCC details from Eamon O'Dowd for updating in RevSport
7/04/2024	Current sponsors	Sponsors Newsletter
2/05/2025	Brent de Vries, Indie School	Confirmation of bookings for 27 and 29 May