

**AWTTA – Meeting Minutes****Date: 13 October 2023****Location of Meeting:** AWTTA Clubhouse**Start of Meeting:** 5.30pm**Status:** **Approved****Present:** Terry Caldwell (President), Ian Radley (Vice-President), Rick Woods (Treasurer), Janet Dennis (Secretary), Jason Boyd, Ashley Wurtz**Apologies:** Nil**Absent:** Nil**Agenda Item 1: Approval of Minutes from Meeting held on 26/07/2023.****Mover:** Rick Woods **Seconder:** Jason Boyd *Accepted***Agenda Item 2: Matters Arising from Previous Meeting**

Nil, only Action and Grant Items to be considered.

Agenda Item 3: Action and Grant Items**a. Action items**

- **03/21: Child Safe Policy** – still to be finalised. Resources available on website.
- **16/22: Archiving and storage of Club records** – obsolete records have been disposed of and plastic tubs now set up in shed for archived records. Completed
- **31/22: Online Child Safe Training** – Janet Dennis following up members with WWCC who have not yet completed Module 1 of the OCG training.
- **09/23 North East InterClub event** – pending contact from John Wright.
- **10/23 MPIO accreditation** – Ian Radley to contact Stuart Davidson about the possibility of him continuing in this role.
- **11/23 Division Coordinators for Spring Season** – Completed
- **13/23 Filling Committee vacancies and succession planning** – refer Agenda Item 6 below.
- **15/23 Sponsor renewals** – all current sponsors have renewed for the next financial year. Completed

b. Grant items

- **Grants-02/22: Concept Plan for new Clubhouse** – ACC Community Fund – response provided to RDS on preliminary Concept Plan. Pending update.

Agenda Item 4: Correspondence – Email/Mail

Refer Appendix A.

Mover: Jason Boyd **Seconder:** Ashley Wurtz *Accepted***Agenda Item 5: Treasurer's Report**

Report provided for the period 1 July 2023 to 30 September 2023.

Net surplus for period to 30 September 2023	\$9,133.65 Cr
Net cash position as at 30 September 2023	\$148,883.88 Cr

Noted that Pennant and Keenagers fees were both up on this time last year.
Schools/Groups receipts and canteen takings were also up on this time last year.

Electricity costs were up by \$1415.12 on this time last year.

Mover: Ian Radley **Seconder:** Jason Boyd *Accepted*



Agenda Item 6: Matters from the President

- AGM and Committee nominations
After some discussion it was decided that the AGM will be held at 6.30pm followed by a BBQ and some social play. Expressions of interest to be sought to assist with catering – if insufficient numbers then the BBQ will not proceed. Nominations for Committee positions are to be submitted to the Secretary by 1.00pm on Friday 1 December 2023.
- Adaptive Sport information session
Terry Caldwell invited Committee members to attend the Adaptive Sport (accessible for all) information session which will be held with AlburyCity on October 18 commencing at 6.00pm at the SS&A. Food and beverages will be served from 5.30pm.
- AWTTA Veterans Tournament – November 25 & 26
Terry Caldwell to liaise with Kerry Bell about catering. Volunteers are required to assist around the Club on both days.
- Christmas Lunch – December 2
Committee members reviewed the menu options and prices provided by the Commercial Club. Decided to proceed with Menu Option 1 (same as last year) at cost of \$42.00 per person. AWTTA to contribute \$32.00 per person from allocated social funds and individuals to pay \$10.00 each. Invitations will be sent after the Club Championships.

Agenda Item 7: Matters from the Pennant Coordinator

- Spring Season update
Total of 81 players across four Divisions. Division 1 has 8 teams of 2 players, Division 2 has 10 teams of 3 players, Division 3 has 9 teams of 3 players and Division 4 has 4 teams of 2 players. Concern was expressed about the drop in numbers overall, but particularly for Division 4.
- Survey of members from last few years
Proposed to send out a survey to members from the past three years. Hoping to gain some insight into why not retaining players over recent years and seeking feedback from members. Thanks were extended to Geoff Prior for his assistance with preparation of the survey. Ian Radley to work with Geoff to distribute and then collate responses.
- By-Laws update to cover Leading Players
Ian Radley spoke to the proposed update, to include an additional By-Law to clarify leading player requirements, which was circulated to Committee members prior to the meeting.

Motion: That the following By-Law be added to *Section 5: Player Eligibility:*

5.4 Leading Player

5.4.1 The Leading player for each Division for the season will be the player with the most Match wins for the season, excluding finals matches.

5.4.2 In the event there are two (2) or more players who are on the same Match wins, the player with the highest winning percentage will be deemed as the leading player.

5.4.3 If there is more than one (1) player with the most Match wins and the same winning percentage, then there will be joint Leading Players.

Mover: Jason Boyd **Seconder:** Ashley Wurtz *Accepted*



- Sunday sessions roster / inviting groups

Ian Radley has sought volunteers to be part of a roster to open the stadium for the Sunday sessions. Information has been updated and circulated. Concerns have been expressed by some members about the requirement to pay a deposit when issued with keys. After some discussion, it was decided that the key deposit would remain in place.

Ian Radley also spoke to the possibility of inviting small groups to the Sunday afternoon sessions to promote table tennis to the local community. Suggestions to be sought from members for potential groups to be contacted.

- New Internet provider

Following notification from Telstra about an increase in the cost of our NBN service, arrangements have been made to change the Club's internet provider to SpinTel effective from the end of October / early November. A new modem has been purchased. The alarm monitoring company has been advised of this change.

Agenda Item 8: General Business

- School Groups – Terry Caldwell expressed concerns about the two school groups that have cancelled their sessions for this term.

Date of Next Meeting: Friday 17 November, 2023

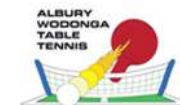
End of Meeting: 6.40pm

----- END OF MINUTES -----



APPENDIX A: Correspondence

Date received	Received from	Details
28/07/2023	Table Tennis Australia Ltd	Table Tennis Australia: e-Newsletter
28/07/2023	Kevin Pearson	NSW Working with Children Check details
1/08/2023	Accounts Table Tennis Victoria	Invoice for memberships paid during July
1/08/2023	Delited Cleaning Services	Invoice for July cleaning
1/08/2023	JJ's Waste & Recycling	Invoice for July - 2 collections x 1 bin
2/08/2023	Gen Dohrmann, CEO TTV	CEO Update - 2 August
9/08/2023	Aaron Nicholls, Regional Design Service	Update on progress with Concept Plan
9/08/2023	Table Tennis Victoria	"Take it to the Table" TTV's August Newsletter
9/08/2023	Matt Sibley, Office of the Children's Guardian	Following up Child Safe Self-Assessment survey
11/08/2023	Table Tennis Australia Ltd	Table Tennis Australia: e-Newsletter
14/08/2023	Accounts Table Tennis Victoria	Invoice for additional May Tournament administration fees
14/08/2023	Anshul Thakran, TTA Ltd	Term 4 Sporting Schools Grant Applications - Now Open
15/08/2023	Aaron Tuckfield, TTA Ltd	Spinneroos Term 4 Expressions of Interest
15/08/2023	SAPIO Credit & Billing	Invoice for Alarm Monitoring 15/08/2023 to 14/09/2023
18/08/2023	Table Tennis Australia Ltd	2023 Q2 Census Report Released
20/08/2023	Neil Kreutzberger	NSW Working with Children Check details
22/08/2023	Albury City Council	AlburyCity Community and Cultural Grant Round 1 2023-2024 - reminder
24/08/2023	NSW Office of Sport	Sport Shorts August 2023
24/08/2023	Telstra Online Services Team	Telstra Bill - Arrival Notification
25/08/2023	Table Tennis Australia Ltd	Table Tennis Australia: e-Newsletter
26/08/2023	Max Geering	NSW Working with Children Check details
28/08/2023	Peter Cocks, PC Consultancy	Dysons Community Grant - applications open September
29/08/2023	Phillip Nielsen, Regional Design Service	Preliminary Concept Plan
30/08/2023	Aaron Tuckfield, TTA Ltd	2023 Volunteer of the Year Awards - Nominations open
30/08/2023	Aaron Tuckfield, TTA Ltd	2023 Coach of the Year Awards - Nominations open
31/08/2023	Catherine Trinnick, AlburyCity	Feedback on preliminary Concept Plan
31/08/2023	Gen Dohrmann, CEO TTV	TTV Affiliates Forum Invitation - Saturday 23 September
31/08/2023	TTV State Tournaments Committee	Draft 2024 TTV State Tournament Circuit Calendar
1/09/2023	Table Tennis Victoria	Invoice for additional May Tournament administration fees
1/09/2023	JJ's Waste & Recycling	Invoice for August - 3 collections x 1 bins
3/09/2023	Delited Cleaning Services	Invoice for August cleaning
4/09/2023	Nathan Jackson	Resignation from Committee



Date received	Received from	Details
6/09/2023	Table Tennis Victoria	"Take it to the Table" TTV's September Newsletter
7/09/2023	NSW Office of Sport	On the Ball September 2023
8/09/2023	Table Tennis Australia Ltd	Table Tennis Australia: e-Newsletter
9/09/2023	Jenny Farrington, Mt Beauty Secondary College	Request for bookings for 2024 Interschool Sports Calendar
12/09/2023	NSW Office of Sport	Webinar invitation: Child Safeguarding and the Law - Sport Integrity Australia
14/09/2023	Accredited Distributors Pty Ltd	Invoice for canteen supplies
14/09/2023	Grace Information Management, Wodonga	Confirmation of order for supply of short-term confidential bin
15/09/2023	SAPIO Credit & Billing	Invoice for Alarm Monitoring 15/09/2023 to 14/10/2023
16/09/2023	Jason Mannering, Gateway Life Church	Request for booking on September 27
17/09/2023	Telstra Online Services Team	Telstra Bill - Arrival Notification
22/09/2023	Table Tennis Australia Ltd	Table Tennis Australia: e-Newsletter
22/09/2023	Wormald Service Albury	Invoice for routine services 02/08/2023 to 01/02/2024
26/09/2023	Catherine Trinnick, AlburyCity	Response to request for meeting and questions raised about Concept Plan
26/09/2023	Anshul Thakran, TTA Ltd	Reminder - Female Categories - TTA Volunteer and Coach Awards 2023
26/09/2023	Gen Dohrmann, CEO TTV	TTV CEO Update - 26 September
28/09/2023	New Zealand Masters Games Team	New Zealand Masters Games 2024 Registrations Now Open
29/09/2023	Chris Stern (on behalf of Justin Clancy MP)	Increase in Crown Land Rent / Community Building Partnership Program
2/10/2023	Delited Cleaning Services	Invoice for September cleaning
2/10/2023	Accounts Table Tennis Victoria	Invoice for memberships paid during September
3/10/2023	Telstra	Increase in Internet Plan from 1 November 2023
3/10/2023	Chris Stern (on behalf of Justin Clancy MP)	Community Building Partnership (CBP) program 2023
3/10/2023	JJ's Waste & Recycling	Invoice for September - 2 collections x 1 bin
5/10/2023	Table Tennis Victoria	"Take it to the Table" TTV's October Newsletter
6/10/2023	Table Tennis Australia Ltd	2023 TTA Participation Census - Q3 Now Open
6/10/2023	Table Tennis Australia Ltd	Table Tennis Australia: e-Newsletter
6/10/2023	SpinTel Sales Team	SpinTel Business Plan details in response to query from Vice-President
9/10/2023	Jacqueline Kelly, Commercial Club Albury	Menu options and prices for Christmas Lunch in December
9/10/2023	SpinTel Sales Team	Order confirmation for new connection and receipt
9/10/2023	David Smith	Query about request for deposit on issue of keys
Date sent	Sent to	Details
3/08/2023	Oscar Yam, Table Tennis Victoria	WWCC details for Kevin Pearson for updating in RevSport
10/08/2023	Mark Lee, Parks Supervisor, AlburyCity	Following up proposed work to be done in Greenfield car park area
20/08/2023	Current Sponsors	Albury Wodonga Table Tennis Newsletter



Date sent	Sent to	Details
20/08/2023	Oscar Yam, Table Tennis Victoria	WWCC details for Neil Kreuzberger for updating in RevSport
28/08/2023	Oscar Yam, Table Tennis Victoria	WWCC details for Max Geering for updating in RevSport
30/08/2023	Catherine Trinnick, AlburyCity	Preliminary Concept Plan for information and feedback
5/09/2023	Nathan Jackson	Acknowledgement of resignation from Committee
10/09/2023	Jenny Farrington, Mt Beauty Secondary College	Confirmation of bookings for 2024 Interschool Sports Calendar - September
14/09/2023	Services Victoria - Get Active Kids	Get Active Kids activity provider registration issue and information
14/09/2023	Grace Information Management, Wodonga	Order for supply of short-term confidential bin
16/09/2023	Jason Mannering, Gateway Life Church	Confirmation of booking for September 27
19/09/2023	Catherine Trinnick, AlburyCity	Request for meeting to progress AWTTA Concept Plan
7/10/2023	Table Tennis Australia Ltd	2023 TTA Participation Census - Q3 July to September
7/10/2023	Catherine Trinnick, AlburyCity	Copies of 2021 emails regarding sewerage for Club premises
7/10/2023	Jacqueline Kelly, Commercial Club Albury	Request for menu options and prices for Christmas Lunch in December
8/10/2023	Aaron Nicholls, Regional Design Service	Feedback on RDS preliminary Concept Plan
8/10/2023	Geoff Prior, Stuart Davidson, David Smith & Ash Harding	Information to assist with running of Sunday sessions
12/10/2023	SAPIO Credit & Billing	Update to account - change of internet provider