

**AWTTA – Meeting Minutes****Date: 19 August 2022****Location of Meeting:** AWTTA Clubhouse**Start of Meeting:** 5.30pm**Status:** **Approved****Present:** Ian Radley (Vice-President), Rick Woods (Treasurer), Janet Dennis (Secretary), Jason Boyd, Brett Marsh, Adrian Rix, Ashley Wurtz**Apologies:** Terry Caldwell**Absent:** Nil**Agenda Item 1: Approval of Minutes from Meeting held on 22/07/2022.****Mover:** Rick Woods **Seconder:** Brett Marsh **Accepted****Agenda Item 2: Matters Arising from Previous Meeting**

Nil, only Action and Grant Items to be considered.

**Agenda Item 3: Action and Grant Items****a. Action items**

- Item 12/20: EPIC.TT or Enhancement Program in Clubs for Table Tennis**

Components	Details	Status
Child Safe Officer (CSO)	Brett Marsh	Confirmed
Child Safe Policy (CSP)	<i>Under review</i>	
Fair Play Code (FPC)		
Tournament Directors Courses (TD)	<i>Not available at this stage</i>	
RC Pennant Submitter Course (RCPS)	<i>Not available at this stage</i>	
Coaching Courses (CC)		
Umpire & Referee Courses (URC)	<i>Course planned November 2022</i>	
Governance Training (GOV)	<i>Visit by TTV – date to be confirmed</i>	
Club Health Checks (CHC)	<i>Not available at this stage</i>	

- Item 03/21: Child Safe Policy** – Brett Marsh has completed online training and TTV advised he is now the Child Safe Officer for AWTTA. Draft policy prepared by Brett was circulated prior to the meeting. Feedback, including need to check NSW requirements, was provided to Brett who will revise the draft policy as required. Discussion was then held about who might have an exposure to children within the Club and how training/induction could be delivered, and the policy implemented. To be discussed further at the next meeting.

*Motion:* That Brett Marsh review available online Child Safe training and recommend most appropriate option to be completed by the Committee. All Committee members to complete this training prior to the next meeting.

**Mover:** Adrian Rix **Seconder:** Jason Boyd **Accepted**

- Item 19/22: Working Bee** – Ian Radley has sprayed weeds in drain around Clubroom. Keenagers maintenance team have cleared gutters.
- Item 22/22: North-East Weekend Event** – Ian Radley has contacted Yarrawonga with proposed dates early in November and waiting on response. Event to be held in Albury in 2022.
- Item 25/22: Square Register System** – purchased and set up. Completed.
- Item 28/22: Guidelines for use of Social Funds** – still to be actioned.

**b. Grant items**

- Grants-11/20: Support promising junior players** – NSW Local Sport. Payments have been finalised. Completed



- **Grants-01/22: Tournament promotion** – ACC Event Partnership Program – still waiting on advice of outcome.
- **Grants-02/22: Concept Plan for new Clubhouse** – ACC Community Fund – application successful. Waiting on ACC representative to make contact to commence process. Committee members asked to consider options for inclusion in a plan. Suggested that lease agreement currently in place be checked and proposal revisited in preparation for meeting with ACC.

#### Agenda Item 4: Correspondence – Email/Mail

Refer Appendix A.

Discussion was held about the letter received from the Albury Lions Club seeking donations towards the purchase of a new portable ECG machine and trolley for the Emergency Department at the Albury Base Hospital. Members are to be invited to respond by 15 September.

**Mover:** Ashley Wurtz **Seconder:** Adrian Rix *Accepted*

#### Agenda Item 5: Treasurer's Report

Net surplus for month of July 2022	\$696.86 Cr
Net position as at 31 July 2022	\$109,701.19 Cr

Banked \$1,350 for the sale of used playing tables. Grant allocations were paid to Max and Levi Geering and Luke Van Zanten towards the National Championships. Square register system and receipt printer purchased at cost of \$1,536.

**Mover:** Jason Boyd **Seconder:** Brett Marsh *Accepted*

Ian Radley raised the possibility of investing surplus funds to gain better interest.

*Motion:* That \$40,000 be invested for 12 months and that \$20,000 be invested for 6 months in term deposits with Bendigo Bank.

**Mover:** Brett Marsh **Seconder:** Jason Boyd *Accepted*

Brett Marsh to finalise paperwork for these term deposits.

#### Agenda Item 6: Review of recent activities

- Pennant Grand Finals

Ian Radley reported that the Pennant Grand Finals for the Winter Season were held during the week and the winners were as follows:

Division 1: *V&P Brosolo* – Dean Bilston, Ash Harding and Daniel McLaurin  
Leading player for season: Dean Bilston

Division 2: *V&P Brosolo* – Rohan Hempel, Hugh Lawrence, Louis Wolmarans (fill-in) and Jack Parker (away)  
Leading player for season: Vilfred Correa

Division 3: *Helloworld* – Andy Nguyen, Justin Bui and Darsh Shah  
Leading player for season: Andy Nguyen

Division 4: *V&P Brosolo* – Hudsynn Jackson, Alex Pope and Zach Ryan  
Leading player for season: Hudsynn Jackson

#### Agenda Item 7: Upcoming activities

- Ovens & Mitta Schools events – September 13 and 15

Confirmed that this event will proceed, expecting 60-100 students per session. Years 7 and 8 on Tuesday and Years 9 and 10 on Thursday. Cody Luton will be in attendance on these days. James Fallon to be advised of clash with their regular Thursday session.



## **Agenda Item 8: Matters from the Vice-President/Pennant Coordinator**

- Group minimum cost  
Currently have a minimum of \$85 per session for groups. Agreed that cost for ad-hoc groups be increased to \$100 minimum per session, with \$5.00 fee per participant to remain unchanged.  
  
Discussion was then held about existing arrangements for regular School groups. Fees are to be reviewed at the next meeting for implementation next year.
- Sunday roster  
Jason Boyd to approach regular participants with aim of having a roster in place. WWCC required by coordinator on the day.
- Next season / grading night  
Grading night to be held on Wednesday 24 August. Spring season will commence the following week. Expressions of interest received from new players are currently being followed up. Geoff Prior has also undertaken promotion with local radio stations.
- Numbers at training session  
Small numbers attending to date. Wednesday session to be promoted and numbers monitored during next season.
- School Groups update  
Talgarno PS and Lavington East PS have now completed their sessions. Very positive feedback received. Thanks extended to the assistants for their commitment to these sessions. Noted that efforts need to be made to expand the pool of volunteers to assist with groups so that the load can be shared.

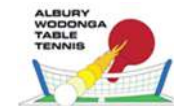
## **Agenda Item 9: Other General Business**

- AlburyCity Community and Cultural Grants 2022-2023  
Round 1 is now open and applications close 4 September 2022. Decided that there were no current projects that would meet the eligibility criteria for this grant.
- Other matters  
*Promotion* – general discussion was held about promoting our Club and activities and ways of doing this. Role of members in “spreading the word” was acknowledged. Suggested that contact be made with service groups, such as Rotary, about offering “come and try” activities for their members.

**Date of Next Meeting:** Friday 30 September 2022

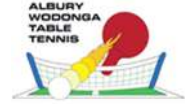
**End of Meeting:** 6.50pm

----- END OF MINUTES -----



## APPENDIX A: Correspondence

<b>Date received</b>	<b>Received from</b>	<b>Details</b>
23/07/2022	Aaron Tuckfield (on behalf Scott Houston, TTA CEO)	2022 National Championship - Media Records Smashed
25/07/2022	Border Sign Studio	Invoice for sponsor sign
25/07/2022	Square AU Pty Ltd	Square hardware order confirmation
25/07/2022	Bendigo Bank	June Bank Statement
27/07/2022	Sean Sturrock, TTV	Cancellation of School Sports Victoria Primary School event on August 2
27/07/2022	Phenix LED SAVES	Installer Declaration, Invoice and Warranty Agreement for fridge display units
29/07/2022	NSW Office of Sport	Sport Shorts June-July 2022
29/07/2022	Table Tennis Australia Ltd	Table Tennis Australia: e-Newsletter
30/07/2022	Kevin Phibbs	NSW Working with Children Check details
30/07/2022	Delited Cleaning Services	Invoice for July cleaning
1/08/2022	Ashley Harding	NSW Working with Children Check details
1/08/2022	JJ's Waste & Recycling	Invoice for July - 2 collections
4/08/2022	Accredited Distributors, Albury	Invoice for canteen supplies
5/08/2022	Table Tennis Victoria	PingBitz' TTV's August Newsletter
9/08/2022	Table Tennis Victoria	Receipt for additional memberships
11/08/2022	AlburyCity	AlburyCity Community and Cultural Grants 2022-2023 Round 1 - Now Open
11/08/2022	AlburyCity	AlburyCity's Financial Assistance Program 2022-2023 - advised successful
12/08/2022	Telstra	Telstra Bill Arrival Notification
12/08/2022	Table Tennis Australia Ltd	Table Tennis Australia: e-Newsletter
12/08/2022	Bendigo Bank	July Bank Statements
12/08/2022	Lions Club of Albury Inc.	Seeking donations for replacement ECG machine for ED at Albury Base Hospital
15/08/2022	Anshul Thakran, TTA	Sporting Schools - Grant Applications Term 4, 2022 - Now Open
15/08/2022	Brett Marsh	Sport Integrity Australia e-Learning Certificate
17/08/2022	Aaron Tuckfield, TTA	2022 TTA Quarter 2 TTA National Participation & Membership Census
18/08/2022	Table Tennis Australia Ltd	Remittance advice for payment of Talgarno PS sessions
18/08/2022	Gen Dohrmann, CEO TTV	August TTV Updates & Affiliates Forum Invitation - Saturday 17 September
<b>Date sent</b>	<b>Sent to</b>	<b>Details</b>
29/07/2022	Robert Katsipis, Affordable Table Tennis	Advising alternative supplier arranged for AWTTA Veterans Tournament
29/07/2022	John Wright, Yarrawonga TTA	Possible dates for North-East Challenge



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<b>Date sent</b>	<b>Sent to</b>	<b>Details</b>
31/07/2022	Claire Montgomery, TTV	NSW WWC details for Kevin Phibbs for updating in RevSport
1/08/2022	Claire Montgomery, TTV	NSW WWC details for Ashley Harding for updating in RevSport
1/08/2022	Ros Walls, AlburyCity	Request for information on AW Visitor Information website to be updated
7/08/2022	Sam Palmer	Request for participant list after each coaching session
11/08/2022	Warren Sinclair, Corryong P12	Query about Ovens & Mitta Table Tennis events planned for 2022
16/08/2022	Claire Montgomery, TTV	Sport Integrity Australia e-Learning Certificate for Brett Marsh

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