

**AWTTA – Meeting Minutes****Date: November 16 2020****Location of Meeting:** AWTTA Clubhouse**Start of Meeting:** 12.30pm**Status:** Approved**Present:** Terry Caldwell (President), Ian Radley (Vice-President), Rick Woods (Treasurer). **(Quorum of 3)****Apologies:** Ivan Church**Absent:** Kerry Bell (Secretary), Cody Luton, Brett Saggars, John Waters.**Agenda Item 1: Approval of Meeting Minutes from previous meeting, 12/10/2020***NB: Committee members should review last minutes from emails or website.***Mover:** Radley, Ian **Seconder:** Woods, Rick**Agenda Item 2: Matters Arising from Previous Meeting**

All clear, only Action Items to be considered.

Agenda Item 3: Action Items – See Attachments 1&2**Mover:** Woods, Rick **Seconder:** Radley, Ian

Amendments made to attachments as discussed at previous meeting.

- **Item 10/19:** Promotion Boards. IR reported on progress. Nearly there. Finalise after new committee.
- **Item 21/19:** 2020 calendar: Christmas Lunch on Dec 11 – on-line bookings. AGM on Dec 4 – on-line bookings. ACT Open on Nov 28-29. Spring season ends on December 10. Hume PS Sporting Schools – 3 groups with 4 x 45min sessions on school's five new tables for four weeks. Several members assisting. Keenagers Event, AW Juniors, AW Seniors and AW Veterans cancelled for 2020 – dates for 2021 are on website calendar. Shopping centre promotions deferred to 2021. AW Keenagers Event March 26-27, 2021. IR to provide 2021 Pennant dates soon.
- **Item 12/20 – EPIC.TT or Enhancement Program in Clubs for Table Tennis (www.tabletennisvic.org.au/epictt/epictt-accred/):**

We need to go through the components below and completion of each to be noted by TTV and acquire a “badge”. Levels of accreditation are Bronze (5 badges); Silver (10); Gold (15) and Platinum (20). Some components are already implemented and just need to notify TTV with evidence.

Components:

- Working with Children (WWCC)✓ - recorded by TTV;
- Child Safe Officer (CSO)✓ - recorded by TTV;
- Child Safe policy (CSP) should have this prior to Spinneroos sessions;
- Member Protection Policy (MPP);
- Fair Play Code (FPC);
- Inclusive Club Statement (ICS);
- Hot Weather Guidelines (HWG);
- Member Protection Information Officer (MPIO); TC looking at Play By The Rules course and Webinar.
- First Aid Officer (FAO);
- Child Safe Mandatory Reporting (CSMR);
- Incident Reporting (IR);



- Tournament Directors Courses (TD);
 - RC Pennant Submitter Course (RCPS);
 - Coaching Courses (CC);
 - Umpire & Referee Courses (URC);
 - Governance Training (GOV) [*Committee Governance Training; Constitutions; Annual Reports; Meetings Procedures – General and AGM; Committee Roles*];
 - Affiliation Requirements (AR);
 - TTV Membership Database (MD);
 - Club Health Checks (CHC);
 - Club RevSport Website & Training (RSW). TC, IR, RW and CL have been involved in Zoom meetings (11 weeks)
- AWTTA has Good Sports Accreditation since the EPIC.TT Zoom Meeting.
- **Item 13/20:** Need key number for Dean Bilston.
 - **Item 16/20:** Spinneroos. Typical charge for a child to complete 8 x 1hr sessions is \$120, with \$80 to TTA for Spinneroos Kit (may be seen as too expensive and a successful Active Kids grant might be able to subsidise the first 50 participants). Try in 2021.
 - **Item 18/20: Resumption** Updated COVID plan – Increased numbers to 50 max; Doubles play now permitted; gloves are optional; and morning teas with one volunteer server in the kitchen. QR codes mandatory for Hospitality venues and Businesses in NSW from Nov 23, but TTNSW VP has advised that this will not be applicable to AWTTA. Hesitant to ease any restrictions with new outbreak in SA sounding a warning.
 - **Item 23/20: Registration Refunds** Treasurer to address this as 2021 fees are being paid. It appears that those paying after August are also eligible.
 - **Item 25/20: Updated By-Laws** Revised version uploaded to website.
 - **Item 27/20: Website** Some Zoom Meetings re Rev Sport (used by TTV and TTA). AWTTA has access to Rev Sport as well. Mix between current website and Rev Sport to be determined, but AWTTA will retain the domain awtta.org.au. 2021 will be a transition year.

Grant items – See Attachment 2

- **Grants-06/19:** Flooring. Completed. \$28,000 balance of \$78,000 grant to be received. Recent phone call from funding department may mean this is close
- **Grants-01/20:** Sought ACC tournament support \$1200. Requested but not finalised yet. TC to remind ACC (Ros Walls) again once tournaments are happening in 2021.
- **Grants-(8, 9, 10, 11, 12, 13 & 15)/20:** All submitted with no response yet
- **Grants-14/20:** CCA \$2000 for 2021.

Agenda Item 4: Correspondence – Mail/Email

Emails: Various Coronavirus updates – TTA, TTV, NSW Office of Sport (20/10)

Email (TC, 5/11): AlburyCity – another possible grant submission? (see Agenda Item 9)

Email (16/10): Dyson re unsuccessful submission for small recovery grant.

Emailed invoices forwarded to RW: Telstra, JJ Richards, Coon, Red Energy.

Emailed Remittance Advice: DET



CCA: letter re \$2,000 sponsorship request being successful, with cheque. Accompanying ClubGrants acquittal form for 2020 \$6000 completed by TC and submitted to CCA. Projects: Facility Improvements and Hosting Tournament

Various invoices submitted to RW for Affordable, T-shirts, cleaning & hygiene products, confectionery and drinks.

Agenda Item 5: Treasurer’s Report.

Mover: Radley, Ian **Seconder:** Caldwell, Terry

Net for October \$2,882.51 surplus

Net for year to date: \$61,333.68 deficit (NB: \$50,000 of CBP grant paid in last financial year, then spent in this financial year)

Available cash 31/10/2020: \$38,347.18

CBPP grant balance of \$28,000 to come now that completion and acquittal report has been submitted.

Telstra: On-line requests for Direct Debit – assured that it is in the queue.

Agenda Item 6: IR: 2020 Club Championships

- Add to calendar: Div 1 & 3 on Dec 15; Div 2 & 4 Dec 17. Book on-line. To be in next members email with eligibility as per club by-laws.

Agenda Item 7: TC: Planning for AWTTA 2020 AGM

On calendar:

- AGM & Social Play on Friday 4/12/20, 7.00pm
- Nominations for Committee due on 20/11/2020 (This Friday!)

Current Committee members standing down? Current committee nominations for 2020-2021? More nominations required. IR & TC approaching some members.

President/Committee prepare voting form by Monday November 23, 2020 if voting required.

AGM Reports: Pennant, President and Treasurer.

Agenda Item 8: TC: Keenagers wanting to use cards for payment

- Keenagers leaders will need access to Square and arrangements for till to be balanced and some instruction. IR to look at options.

Agenda Item 9: TC: AlburyCity Grant submission? (Emailed to TC on 5/11/20)

- Community & Cultural Grant Program.
- Up to \$3,000
- Submit by 11/2/21 for April 2021 approval.
- Programs, activities or initiatives that develop community capacity and/or services that meet identified community needs. This could include dance groups, community-based groups and sport and recreation groups

AWTTA project suggestions? Emphasis on schools – equipment and coaching. Coaching clinics for school-aged children with visiting coach.

Agenda Item 10:General Business: None

Agenda Item 11: Date of Next Meeting(s): AGM Dec 4, 7.00pm

End of Meeting/Adjournment: 1.35pm

----- END OF MINUTES -----